

STOREPERSON/DRIVER

FULL TIME



An opportunity exists for a highly motivated individual to join our friendly team at UFS. The successful applicant will be required to:

- Facilitate the receiving and distribution of stock in an efficient manner through the processing of invoices and all associated paperwork, and the allocation and pricing of stock.
- Assist in the provision of a timely and accurate delivery service to UFS shops and customers

KEY QUALIFICATIONS & COMPETENCIES REQUIRED:

1. Efficient and accurate data entry skills.
2. Competent mathematical skills and proven problem solving abilities.
3. A demonstrated understanding of warehouse operations and stock distribution.
4. Honest and reliable.
5. Demonstrated ability to communicate at all levels with customers, staff and management.
6. Solid systems skills particularly in POS Pro would be an advantage but not essential.
7. Enthusiasm and commitment.
8. Ability to coordinate work in a team environment under minimal supervision.
9. Physically fit and able to undertake manual handling duties.
10. Current manual drivers licence.

Applications, and current c.v. should be forwarded by close of business
Tuesday 14 April 2009:



Employee Services Manager
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